



PBPLC/HO/COD/CARD STATIONARY/13/2024

03 June 2024

Re-Tender notice for procurement of Credit Card Payment Slip Book for our Bank.

Sealed Quotations are hereby invited from bonafide vendor for supply of Credit Card Payment Slip Book to our Bank as per following specifications.

Specification for Payment Slip Book:

Size: Width- 8.5"X Height- 5.5"; Color printing (front side) with auto carbon 50 set per book (branch copy and customer copy) (design and quality must be as per sample copy which will collect from the Bank).

Business Requirements:

Credit Card Payment Slip Book – **5,000 Pcs. Book.**

Terms and conditions:

1. The offer must be submitted through **"Offering Sheet"** enclosed with the schedule.
2. The bidder must have sufficient experience for printing related work.
3. The amount of **Tender Security is Tk. 20,000/-** (Taka Twenty Thousand Only) which will be in the form of a **Payment Order** in favour of Pubali Bank PLC. will be accepted. Tender security will be refunded to the unsuccessful bidders. But, the security amount of successful bidder will retain until they supply required items at our Bank.
4. Payment of the bills will be made by the Card Operation Division, Head Office after delivery of the same at the office as per terms of the Supply Order.
5. All VAT, Tax, Govt. duties etc. will be deducted from the bill as per rule prior payment of the same.
6. The authority reserves the right either to accept or to reject all or any offer without assigning any reason.
7. Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, and reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
8. The successful bidder shall have to inform the Bank 01 (one) month before if they want to discontinue.
9. Photocopy of Trade License, TIN Certificate, VAT Registration Certificate (BIN) and Company profile to be submitted with the Quotation.





পুতালী ব্যাংক পিএলসি.
PUBALI BANK PLC.

CARD OPERATION DIVISION

A-A Bhaban (3rd Floor), 23, Motijheel C/A, Dhaka-1000
Telephone: +8802-9512035, 9512051, 9512061
card@pubalibankbd.com | www.pubalibangla.com


Offer/Bid to be dropped in the Tender Box kept in Establishment and General Services Division, Pubali Bank PLC., Head Office, (12th Floor) 26, Dilkusha C/A, Dhaka by 11.00 a.m up to **12th June 2024** which will be opened on the same day at 11.30 a.m in presence of the bidders (if any).

Sd/-
(Khaled Al Masud)
Senior Principal Officer

Sd/-
(Ashim Kumar Roy)
GM & Division Head

Copy forwarded to:

1. The Member Secretary, Purchase Committee, Pubali Bank PLC., Head Office, Dhaka for information and necessary action.
2. Notice Board, Pubali Bank PLC., Head Office, Dhaka.
3. The Division Head, Pubali Bank PLC., ICT Operation Division, Head Office, Dhaka for information with request to publish the same in the Bank's website.


Senior Principal Officer


GM & Division Head